

**MINUTES OF REGULAR MEETING  
CITY OF HIGHLAND  
POLICE PENSION BOARD**

**HIGHLAND POLICE DEPARTMENT – IN PERSON MEETING  
THURSDAY, JULY 15, 2021  
8:15 AM**

**Meeting Roll Call:** Darren Twyford called meeting to order. In attendance by roll call – Chris Flake, Keith Haberer, Darren Twyford, Bonnie McGinley. Absent – Brad Sutton

**In Attendance:** Kelly Korte (City Treasurer), Bryan Gorman (CNB Bank), Darren Wright (CNB Bank)

**Meeting Called to Order:** 8:16 a.m.

**Approve the minutes of April 15, 2021:** Roll Call vote in favor of approving minutes – Bonnie McGinley, Keith Haberer, Chris Flake, and Darren Twyford. Brad Sutton Absent

**Allow the people from the public to address the board:** No Comments made by public and Chris Flake did not receive any emails from the public.

**Review of fund assets as of July 1, 2021:**

- Will be reducing cash to checking account.
- Total Market value - \$14,819,050
- Darren Wright stated that the pension account has increased since April.
- Darren Wright talked about the performance of various investments, stocks, and fixed income. Darren Wright stated that we are in line with policy allocations. We were advised that the bulk of fixed income assets are in the 1 – 10-year range.
- Bryan Gorman stated that there nothing due until 2022. For the quarter the cash deposits totaled \$92,579.42 Account Management fees \$5,733.60. We are scheduled to transfer \$225,000 on July 19<sup>th</sup> and in October.
- Darren Twyford stated that he would like to see 6 months' worth of cushion to make pension payments. Kelly Korte stated FCB Bank account makes 1.15% interest based upon contract.
- Bryan Gorman stated that he has been monitoring the court case in reference to the pension funds. Gorman stated that the attorneys on the plaintiff's side and defendants side did not come to an agreement. There are meetings set in August and September. Gorman stated that they may know more in October. Gorman stated that on the fire department side, they are looking at combining pensions later in the year.
- The deadline to combine pensions is June 30, 2022.
- Darren Twyford would like 3 months minimum extra in the FCB Bank. Keith Haberer is concerned that if they take the money over and it is combined, that there may be a lag in money coming to pensioners. Darren Twyford stated that he would like to see a 3-4% increase in investments. Darren Wright stated that we would have to invest longer and lower quality to get a 3-4% in investments.
- We will let them know what to do with the extra \$150,000.

- Bonnie McGinley made a motion to move \$150,000 to FCB Bank. Roll Call vote in favor of moving \$150,000 to FCB account: Bonnie McGinley, Keith Haberer, Chris Flake, Darren. Brad Sutton - Absent
- Attached is the investment review

**Application for new membership – Megan Grotefendt:**

- Tier 2 – no past experience.
- Chris Flake made a motion to accept application for new membership. Twyford seconds. Roll call vote in favor of accepting application: Bonnie McGinley, Keith Haberer, Chris Flake, Darren Twyford. Brad Sutton - Absent

**Chris Conrad Resignation:**

- Conrad submitted resignation from the police department on May 4, 2021.

**Discuss renewal/vote of fiduciary liability insurance:**

- We conducted an email vote to approve the fiduciary liability insurance on April 16, 2021.
- All pension board members were in favor.

**Education training update:**

- No education updates with board members
- 8 hours is annual renewal training – 4 hours of consolidated training
- 32 hours of trustee training or 16 hours of certified trustee training

**Changes to Illinois Municipal Retirement Fund:**

- Darren Twyford does not think it applies to us because it was a Chief going from IMRF pension fund to another IMRF fund. The city will need to set up a 401k program especially with the search of a new police chief.
- Bonnie McGinley stated that McGinley Automotive has a 401k set up through Kevin Dewale.
- Darren Twyford stated that the city can go to any local investment agency and they could set up a 401k program.
- Kelly Korte will have our city attorney check to see if the 457 plan that they already offer, fits the need of offering the 401k.

**Send out a letter to all pensioners on a yearly basis to update their information to get it notarized:**

- Flake will draft something up and get with Twyford

**Review Investment Policy:**

- Twyford does not think we need to review the policy. We did not have the policy on hand.

**Adjournment:**

- Motion to adjourn made by Bonnie. Seconded Twyford. Roll Call: Bonnie, Flake, Twyford, Haberer.